



COOPERATIVE EDUCATIONAL SERVICE AGENCY 6

Emergency Assistance for Non-Public Schools (EANS)

Funds Administration For Wisconsin




Notice



At the Current Time the Wisconsin Department of Public Instruction (DPI) is in the process of contracting with CESA 6 to be the EANS funds administrator as communicated to non-public schools on March 5, 2021.

Until CESA 6 is officially contracted as the EANS funds administrator it can not speak on behalf of DPI related to the EANS program.

The information being shared in this presentation is accurate (in this moment) and is comprised of publicly available information along with details contained in the proposal be the funds administrator. However, it is subject to change as more guidelines and rules are established.



Wisconsin CESA Statewide Network





TIMELINE

Activity	Who	When
Initial Allocations Released	DPI	February 26, 2021
Initial Eligibility Application Released	DPI	March 12, 2021
Statewide Webinars for Non-Public Schools on EANS	DPI, CESA 6, CESA Network	Week of March 15, 2021
Program Participation Application Submission	Non-Public Schools	Due Date: April 12, 2021
Final Allocations Calculated	DPI	Starting the after April 12, 2021
Notification of Final Allocations	TBD	Mid April
Notification to All Eligible Schools on Next Steps	CESA 6	Late April/Early May
Statewide Webinars on Final Allocations	DPI, CESA 6, CESA Network	Early May
Claim #1 Submitted by Non-Public Schools	Non-Public Schools	Prior to June 30, 2021
All Funds Obligated**	DPI	August 10, 2021
Reimbursements for Claim #1	CESA 6	Dependent on State Funding
Claim #2 Submitted by Non-Public Schools	Non-Public Schools	Prior to September 30, 2021
Reimbursements for Claim #2	CESA 6	Dependent on State Funding

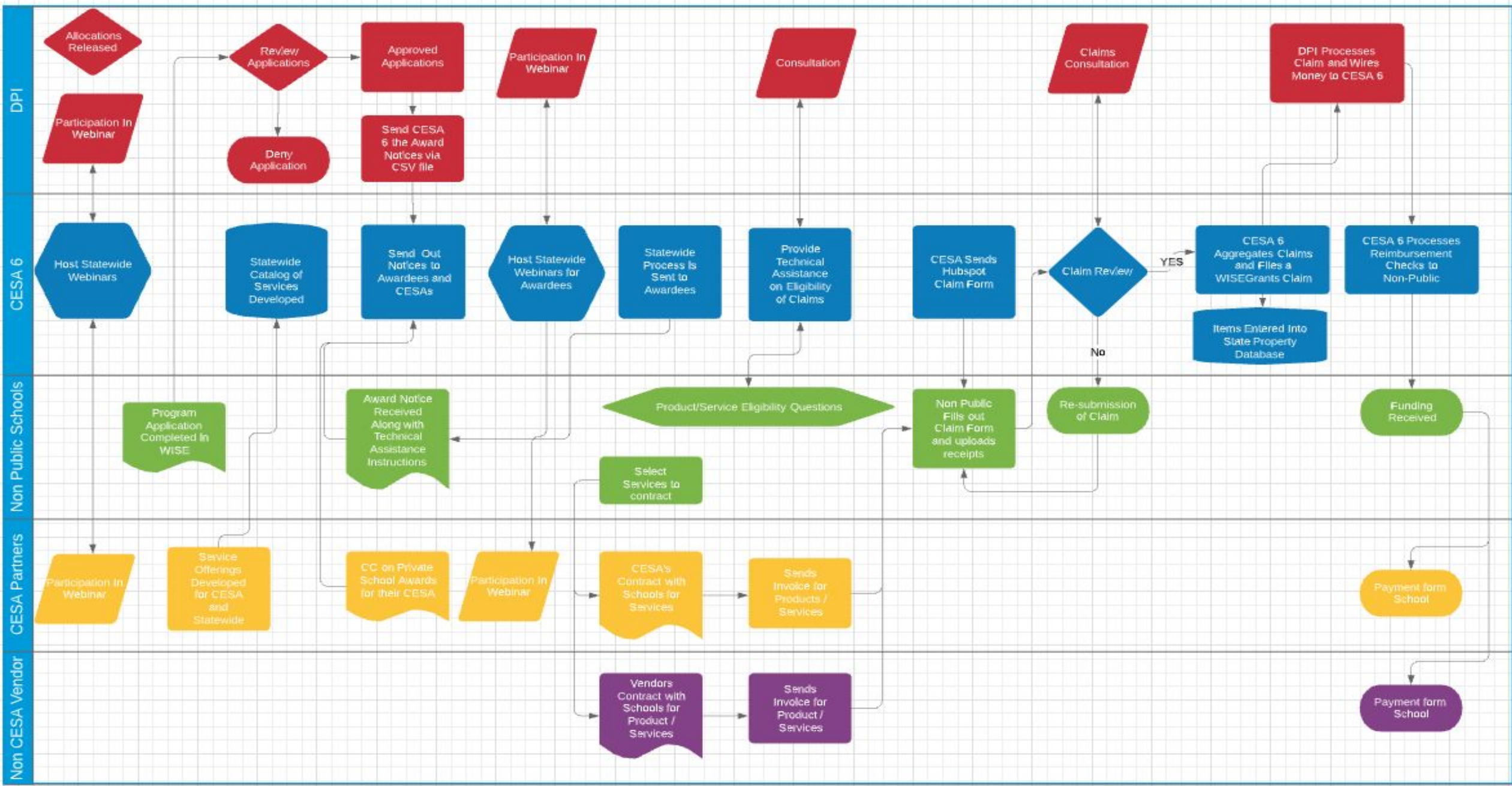
**As Designed DPI will be Obligating ALL funds to CESA 6 to meet this program requirement

Roles and Responsibilities

EANS



EANS Process PROPOSAL



Rolls and Responsibilities

DPI Will:

- Setup an Application Platform for Schools to Apply to Participate in the Program
- Provide CESA 6 with Contract Information of All Schools
- Assist with Inviting Non-Public Schools to Participate in the Emergency Assistance for Non-Public Schools (EANS) Program Webinars
- Calculate Initial Allocations
- Send out Application Process
- Participate in Program Kickoff Webinar
- Determine Eligible Schools Based Off of Initial Application
- Determine Final Allocation
- Send out Application Rejection Letters
- Determine School Awards
- Participate in Award Webinar
- Provide Ongoing Consultation to CESA 6 Related to Eligibility Questions
- Review and Approve CESA 6 Claim
- Release Payment to CESA 6

CESA 6 Will:

- Lead the invitation process for non-public schools to participate in the Emergency Assistance for Non-Public Schools (EANS) Program Webinar
- Host multiple statewide webinars to introduce nonpublic schools to EANS program and the initial application process
- Collaborate with the CESA Network to develop a catalog of products/services that meet the eligibility categories
- Send award letters to the eligible schools along with instructions on the claiming process
- Send a copy of award letters to the CESAs of their Respective Schools
- Host multiple statewide webinars on the claiming process
- Deploy an online Product catalog with the CESA network's products/services
- Collect banking information from awardees so claim reimbursements can occur
- Deploy and online claim form process that would allow two claims per school
- Review and approve school claims
- Provide Technical assistance to schools related to allowable Expenditures and the Claiming Process
- Complete a consolidated claim with DPI on a weekly basis
- Provide record keeping inventory of State owned items
- Pay Schools Once Funds are Received from DPI

CESA's Will:

- Assist with Inviting Non-Public Schools to Participate in the Emergency Assistance for Non-Public Schools (EANS) program webinars
- Develop a Catalog of Products/Services Aligned to the Funding Criteria
- Participate in Program Kickoff Webinar
- Follow Up with Schools in Their CESA that Received an Award and Share the CESA Network of Products/Services
- Participate in Award Webinar
- Contract with Schools for Products/Services
- Invoice for Contracted Products/Services

Recipients

- Complete Applications Process
- Receive Technical Assistance Instructions
- Select Services to contract
- Fill out claim form and upload receipts
- Receive Funding

Initial Application

To Be Released by DPI March 12, 2021





Initial Application

PURPOSE: Determine who is interested and eligible to participate in the Emergency Assistance for Non-Public Schools (EANS) program

PROCESS: Schools complete an the application released by DPI

EMAIL APPLICATIONS: In order for DPI to pre-populate the application the will need to send an email to the point of contact for each school and that individual will be able to complete the application

RELEASE DATE : March 12th by DPI

SUBMISSION: Due Date: April 12th

REVIEW: To Be Completed by DPI



Reinbursement Process





Claiming Services or Assistance

PURPOSE: Mechanism for Eligible Non-Public Schools to Receive Services or Assistance From the SEA or its Contractors to Address Educational Disruptions Resulting from COVID-19

PROCESS: Eligible Non-Public Schools Complete an Electronic Claim Form Deployed by CESA 6

FORM ELEMENTS:

- Name of Service or Assistance
- Description of Service or Assistance
- Vendor
- Alignment to Category
- Upload of Receipt for Prior Expenditure or Contract for Obligation
- Amount
- Non-Public School Authorization / Certification of Claim

SUBMISSION: Once Prior to June 30th and Once prior to September 30th


REVIEW: Completed by CESA 6 within 5 Business Days of Submission






Claiming New Services or Assistance

Claiming Categories

1. Supplies to sanitize, disinfect, and clean school facilities
 2. Personal Protective Equipment (PPE)
 3. Improving ventilation systems, including windows or portable air purification systems
 4. Training and professional development for staff on sanitization, the use of PPE, and minimizing the spread of infectious diseases
 5. Physical barriers to facilitate social distancing
 6. Other materials, supplies or equipment recommended by the CDC for reopening and operation of school facilities to effectively maintain health and safety
 7. Expanding capacity to administer coronavirus testing to effectively monitor and suppress the virus
 8. Educational technology
 9. Redeveloping instructional plans for remote or hybrid learning or to address learning loss
 10. Leasing sites or spaces to ensure social distancing
 11. Reasonable transportation costs
 12. Initiating and maintaining education and support services or assistance for remote or hybrid learning or to address learning loss
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Reimbursement for Services or Assistance

- Reimbursement for the expenses of any services or assistance aligned to claiming categories 1-12 that a non-public school incurred on or after March 13, 2020, **except for:**
 - Improvements to ventilation systems (including windows), except for portable air purification systems, which may be reimbursed.
 - Staff training and professional development on sanitization, the use of PPE, and minimizing the spread of COVID-19.
 - Developing instructional plans, including curriculum development, for remote or hybrid learning or to address learning loss.
 - Initiating and maintaining education and support services or assistance for remote or hybrid learning or to address learning loss.
 - Any expenses reimbursed through a loan guaranteed under the PPP (15 U.S.C. 636(a)) prior to December 27, 2020.
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Provisions

The SEA and any entity **providing assistance or services** under the EANS program **will cooperate** with any examination of records by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Department and/or its Inspector General; or (ii) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority.



CESA Product Catalog

EANS






Product Catalog

PURPOSE: To offer highly customizable CESA Services to non-public schools in alignment with the allowable costs in the EANS program

PROCESS: Will be accessible on the CESA 6 website starting the week of March 15th which will allow non-public schools to contact CESAs for options



Next Steps

EANS





Next Steps

- **Complete the EANS Application Being Sent Out by DPI on March 12**
 - **Become Familiar with the Allowable Cost Categories**
 - **Watch for Statewide Webinar Dates and Times For Additional Technical Assistance**
 - **Review the CESA Catalog of Services**
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