



Google Tips & Tricks

WCRIS Conference - 8/9/19

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- Former principal and middle school science teacher
- Owner of Reitman Education Solutions - [Like us on Facebook!](#)
- Email me at kevin@reitmanedu.solutions for help!

Digital Agenda - <http://bit.ly/2yNUice>

1. Gmail

- Send emails & Send Later*
- Snooze*
- Vacation responder*
- Email Signature*
- Labels & Filtering*

2. Calendar

- Appointments*
- Shared calendars*

3. Drive

- Team Drives*

4. Docs

- Explore*
- Voice Typing*
- Download As*
- Publish to Web*
- Add-ons - Text Cleaner*

5. Slides

- a. *Presentation*
 - i. *Pointer*
 - ii. *Q&A*
- b. *Add-ons - Pear Deck*

6. Sheets

- a. *Explore*
- b. *Add-ons - Crop Sheet*

For even MORE [Add-ons Click Here!](#)

Let's Connect! I'd love to come to your school and work with your staff!

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