

## 2018 Herb Kohl Outstanding Wisconsin Leadership Award Guidelines

### Purpose

The purpose of the Kohl Outstanding Wisconsin Leadership program is to recognize excellence in school administration. The Herb Kohl Educational Foundation's goal is to support Wisconsin principals in pursuit of their unrealized goals for their schools or professional development. The four WCRIS principals and each of their schools will receive a \$6,000 grant from the Herb Kohl Foundation and will be recognized at a spring banquet.

### Nomination Process

To be eligible for a Leadership Award, principals should be nominated by students, parents, other teachers, community members, or administrators. Because the program's purpose is to recognize the contributions of Wisconsin school building administrators, central office administrators and superintendents are not eligible.

**Previous fellowship recipients are ineligible.** Nomination forms must be submitted online **no later than October 6, 2017.**

### Application Process

Nominees will be notified of their nomination no later than October 10, 2017. In order to provide all nominees an equal opportunity, they must follow all instructions in the **online** application form.

Nominees will be evaluated on the following:

1. personal educational philosophy
2. how they work to raise achievement for all students
3. innovative projects/programs
4. commitment to their community
5. unrealized goals for their classroom or professional development
6. positive aspects they see in education and changes they would like to see made

Each nominee **must submit three letters of recommendation.** All letters should enhance the nominee's application by illustrating **specific examples of the principal's skills and contributions, knowledge, or attributes emphasized in the application materials.**

### Application Due Date

Completed Kohl Leadership applications must be submitted online at [kohleducation.org](http://kohleducation.org) with a copy of the application sent to the central education office for the

diocese or jurisdiction with whom the principal's school is affiliated **on or before December 1, 2017.**

Each jurisdiction/diocese may review their applications prior to submitting them to WCRIS by **December 8, 2017.** No applications will be accepted after this date.

### Selection Process

Successful applicants' materials will be reviewed by a WCRIS selection committee in February and award winners will be notified in early March. All recipients will be honored and receive certificates representing their award at a special luncheon held in the spring of 2018.

### Contact Information

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